



Office of the Registrar

Special Order Diploma Request

For Office Use Only	
Application Date	
Receipt Number	

Submit this form and a **photocopy of driver's license**, and email to the following address:

**Office of the Registrar
Midwestern State University
graduationconnection@msutexas.edu**

Or if you live near MSU, you can bring this request and fee by our office located in Hardin South.

Note: Because this form requires a signature, you are not able to submit it online. You can use the blanks provided to type in your information and then print it out to sign it.

Name under which Degree was awarded*

Mustangs ID or Social Security Number

*Diploma will not be printed under a different name unless you provide [legal documentation](#).

Current Mailing Address:

Street Address Apt. #

City State/Country-if not USA Zip Code

Daytime Phone Number Email Address

Type of Degree Received

Major

Date of Graduation

- Honor Graduate:**
- None Cum Laude
 - Honors Program Magna Cum Laude
 - Summa Cum Laude

Special order diplomas are produced weekly and will be mailed as soon as possible. **YOU MUST HAVE NO HOLDS ON RECORD.**

Student's Signature

Date

Print this document, **sign it**, and return it along with the **\$40.00** fee and a **photocopy of your driver's license** (faxes are not legible):

- | |
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| <ol style="list-style-type: none"> 1. Personal Check payable to Midwestern State University, or 2. Cash (only at our window – DO NOT mail cash), or 3. Money Order payable to Midwestern State University, or 4. Credit Card – You must submit your payment through the online payment process. |
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If you have any questions, please contact Bricelle Satterfield at (940) 397-4116 or by email at graduationconnection@msutexas.edu.