# Academic Council Minutes January 2024 Midwestern State University

The Academic Council met Tuesday, January 30, 2024 at 2:00 p.m. in the Dillard College of Business Administration, the Priddy Conference Room.

## Voting Members:

- Dr. Sarah Cobb, Interim Dean, McCoy College of Science, Mathematics, and Engineering
- Ms. Leah Gose, Dean, Lamar D. Fain College of Fine Arts
- Dr. Leann Curry, Dean, Gordon T. and Ellen West College of Education
- Dr. Jeff Killion, Dean, Robert D. and Carol Gunn College of Health Sciences and Human Services
- Dr. Jeff Stambaugh, Dean, Dillard College of Business Administration
- Dr. Sam Watson, Dean, Prothro-Yeager College of Humanities and Social Sciences
- Dr. Tiffany Ziegler, Interim Dean, Dr. Billie Doris McAda Graduate School
- Dr. Dawn Slavens, Faculty Senate representative
- Mr. Brandon Goins, Student Government Association representative (absent from meeting)

#### Additional Attendees:

- Dr. Kristen Garrison, Associate Vice President Academic Affairs
- Ms. Amanda Raines, Registrar
- Mr. Kenley O'Brien, Associate Registrar
- Ms. Kayla Meaders, Academic Advising Committee representative
- Ms. Cortny Moorehead, University Librarian, Moffett Library
- Ms. Elizabeth Ysasi, Associate Director of Admissions and Staff Senate representative

Dr. Margaret Brown Marsden, Provost and Vice President for Academic Affairs, presided and the meeting began at 2:02 p.m.

#### **Approval of Minutes**

The November 2023 minutes were brought forward for approval by Dr. Brown Marsden. Dr. Killion approved, Dr. Ziegler seconded, and the minutes were approved.

The December 2023 minutes were brought forward for approval by Dr. Brown Marsden. Dr. Cobb approved, Ms. Gose seconded, and the minutes were approved.

#### **Old Business**

There being no Old Business, the Council moved on to New Business.

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#### **New Business**

## Lamar D. Fain College of Fine Arts – Ms. Gose

1. Dean Gose submitted the following undergraduate items for approval. Dr. Watson seconded the motion and the items were approved.

## **Music Department**

## Mission Statement for the Music Program

The mission of the Department of Music at Midwestern State University is to provide a comprehensive music curriculum and a wide range of performance opportunities which will equip students for a variety of music careers while enabling them also to become well-rounded persons through involvement in diverse liberal arts courses. The Department of Music endeavors to help students develop aesthetic sensibility, cultural awareness, and social responsibility. Not only are students taught to create within their disciplines, they are challenged to evaluate the quality of what they have created. Central to the mission is to empower students to use their talents to enrich and advance society. The Department of Music also serves as a catalyst between the university and the community in promoting artistic activities.

The following degree programs are offered for music majors:

## **Bachelor of Musical Arts**

Bachelor of Music (Performance)

Bachelor of Music (with Teacher Certification), see Music, B.M. with All-Level, Vocal Emphasis Teacher Certification and Music, B.M. with All-Level, Instrumental Emphasis Teacher Certification.

Bachelor of Arts with a major in Music

Midwestern State University is an accredited member of the National Association of Schools of Music through its Commission on Accreditation.

#### **General Information**

All freshmen and transfer students needing music theory shall take the Music Theory Proficiency Exam, which will determine placement of the student into Basic Music and/or the appropriate section of Music Theory I-IV. The exam should be taken prior to course registration. It is administered by one of the music theory professors who report results to advisors so that the student can register for the correct class and be successful in their first term at MSU.

All entering students are expected to acquire fundamental keyboard skills to be able to function in theory and sight-singing classes as well as in their own applied area. All music majors except keyboard majors are required to demonstrate these basic skills through either 1) an entrance audition consisting of the proficiency requirement or 2) continuous enrollment in piano classes until the proficiency is passed.

All music majors are required to maintain continuous enrollment in their primary performance area until successfully completing the senior recital.

All music majors are required to make a grade of "C" or better in every music course required for the degree and/or major in music.

Additional information regarding Music Department policies and procedures is available in the Department of Music Student Handbook.

## **Recital Requirements**

All candidates for the Bachelor of Music <u>and the Bachelor of Musical Arts degrees</u> must prove satisfactory performance ability by performing publicly in recital. Students taking the performance degree will perform a half recital in the junior year, and a full recital in the senior year. Students with teacher certification <u>and all candidates for the Bachelor of Musical Arts degree</u> will perform a half recital in the senior year.

All music majors, with the exception of keyboard majors, must pass the keyboard proficiency examination prior to the performance of their senior recital.

Before a recital is performed publicly, the student will be required to demonstrate to the faculty in his/her performance area that the program is ready for public performance. The time for this preview will be at least three weeks prior to the public performance date.

## **Recital Attendance Requirements**

Each student will be required to enroll in Recital Attendance (MUSC 1000) until eight semesters have been completed (seven semesters for students with teacher certification). This course is required for graduation but will carry no semester-hours credit toward a degree. The number of required semesters of Recital Attendance for transfer students will be determined by the Music Department Chair upon the student's entrance into the music program.

Grading will be by pass/fail. Attending a specified number of recitals will be required each semester for a passing grade. Failure to attend the requisite number of recitals will result in a failing grade for the semester.

Music performance <u>and Bachelor of Musical Arts</u> majors must pass a minimum of eight semesters, and students with teacher certification must pass seven semesters. Students will not be cleared for graduation until these requirements are met.

#### **Upper Level Barrier Exam**

The Upper Level Barrier Exam is an enhanced jury used by the faculty of the Department of Music to determine if a student is sufficiently prepared to continue applied study at the 3000 level and complete the degree recital(s). Successful completion of the Upper Level Barrier Exam is required before the student may enroll in 3000 level applied study. The barrier exam takes place during jury week the semester preceding anticipated promotion. Transfer students with two previous years of applied study will be allowed to register for upper level study with the approval of the applied instructor following an audition at which two faculty from their applied area are present.

## **Major Ensemble**

The term "major ensemble" as used in the curricula includes: University Symphonic Band, University Wind Ensemble, and University Marching Band for students concentrating in instrumental music; Midwestern Singers and University Choir for students concentrating in vocal music; and University Orchestra for students concentrating in string music. Students concentrating in keyboard or guitar may select from any major ensemble. Other ensembles are considered "secondary ensembles," with exception that students may enroll in Oratorio Chorus as a major ensemble at the discretion of the Director of Choral Activities. All music majors must

participate in at least one major ensemble for credit (minimum of 7 semester credit hours for teacher certification and 8 semester hours for performance majors).

## **Bachelor of Music with Teacher Certification Degree Requirements**

The Bachelor of Music degree with teacher certification focuses on preparing students for careers in music education and certification by the Texas Board of Education (K-12, all area). Academic Foundations, Music requirements, and Professional Education requirements are found Music, B.M. with All-Level, Vocal Emphasis Teacher Certification and Music, B.M. with All-Level, Instrumental Emphasis Teacher Certification.

## **Dolores P. Bolin Distinguished Chair of Piano**

The Dolores P., D. Phil, and Aurora S. Bolin Distinguished Chair of Piano was established in 1981 through the generous gift of Mrs. Bolin in memory of her husband, Wichita Falls oilman, D. Houston Bolin. In the 1999-2000 academic year D. Phil and Aurora S. Bolin formally established a second fund in further support of the Chair. The Chair was endowed to allow Midwestern State University to enhance its high level of pianistic and musical excellence. Past holders of the Bolin chair were Dr. Peter Armstrong, Julie Bees, and Dr. Nancy Boston. Dr. Ruth Morrow, NCTM, is the current Dolores P. Bolin and D. Phil and Aurora S. Bolin Distinguished Chair of Piano. She holds degrees from Indiana University (D.M., Piano Performance and Pedagogy), Eastman School of Music (M.M., Piano; M.A., Musicology), and Whitman College (B.A., Music, Philosophy).

## **Programs and Courses**

# **Programs**

#### Major

- Music, B.A.
- Music, B.M.A.
- Music, B.M.
- Music, B.M. with All-Level, Instrumental Emphasis Teacher Certification
- Music, B.M. with All-Level, Vocal Emphasis Teacher Certification

#### Minor

- Instrumental Performance Minor
- Keyboard Performance Minor
- Music Minor
- Vocal Performance Minor

#### Courses

## **Applied Music**

Courses in performance (private lessons) are available for one or two semester hours credit. Performance course numbers have a first digit of 1, 2, 3, or 4 corresponding to the level of study as a music major/minor. The last digit corresponds to the number of semester hours in which a student is enrolled. The central digits show the area of performance study (piano, voice, non-major voice, etc.) according to the table below. Senior recital is AMUS 4962 for <u>performance</u> majors and AMUS 4961 for <u>students pursuing the Bachelor of Musical Arts degree and</u> teacher certification.

Students majoring in performance as candidates for the Bachelor of Music degree may enroll for no more than two semester hours in their primary performance area each semester. Candidates for the <u>Bachelor of Musical Arts degree</u>, <u>Bachelor of Music degree</u> with Teacher Certification, music minors, and non-majors/non-minors may enroll for no more than one semester hour each semester in their primary area.

Voice, piano, or instrumental lessons for non-majors may be taken only with consent of instructor and Department of Music Chair. Music majors who wish to study in an applied area which is not the primary performance area may do so only when all the following conditions apply:

- After careful consideration by his/her primary performance faculty member and advisor.
- The student is taking all required course work in proper sequence.
- The full-time faculty member's load can handle the additional load and with the approval of the full-time faculty member.
- With the approval of the Department of Music Chair.

Performance Area	Central Digits for Performance Area
Voice	20
Voice for non-majors/non-minors	70
Keyboard	
Piano	22
Piano Proficiency (repeat once only—two semesters total)	23
Organ	24
Harpsichord	28
Keyboard for non-majors/non-minors	72
Percussion	26
Strings	
Violin	34
Viola	35
Cello	36
Double Bass	37

Guitar	38
Winds	
Flute	40
Oboe	42
Clarinet	44
Saxophone	46
Bassoon	48
Brasses	
French Horn	50
Trumpet (Cornet)	52
Trombone	54
Baritone (Euphonium)	56
Tuba	58
Instrumental for non-majors/non-minors	74
Conducting	60
Composition	69
Junior Recital, Performance	86
Senior Recital, Performance, Education,	96

Voice, piano, or instrumental for non-majors may be taken only with consent of instructor and department chair.

- AMUS 1201 Voice
- AMUS 1202 Voice
- AMUS 1221 Piano
- AMUS 1222 Piano
- AMUS 1231 Piano Proficiency
- AMUS 1261 Percussion
- AMUS 1262 Percussion
- AMUS 1281 Harpsichord
- AMUS 1341 Violin
- AMUS 1342 Violin
- AMUS 1351 Viola
- AMUS 1352 Viola
- AMUS 1361 Cello
- AMUS 1362 Cello
- AMUS 1371 Double Bass
- AMUS 1372 Double Bass
- AMUS 1381 Guitar

- AMUS 1382 Guitar
- AMUS 1401 Flute
- AMUS 1402 Flute
- AMUS 1421 Oboe
- AMUS 1422 Oboe
- AMUS 1441 Clarinet
- AMUS 1442 Clarinet
- AMUS 1461 Saxophone
- AMUS 1462 Saxophone
- AMUS 1481 Bassoon
- AMUS 1482 Bassoon
- AMUS 1501 French Horn
- AMUS 1502 French Horn
- AMUS 1521 Trumpet
- AMUS 1522 Trumpet
- AMUS 1541 Trombone
- AMUS 1542 Trombone
- AMUS 1561 Euphonium
- AMUS 1562 Euphonium
- AMUS 1581 Tuba
- AMUS 1582 Tuba
- AMUS 1601 Conducting
- AMUS 1691 Composition
- AMUS 1741 Instrumental for Non-Majors/Non-Minors
- AMUS 2201 Voice
- AMUS 2202 Voice
- AMUS 2221 Piano
- AMUS 2222 Piano
- AMUS 2261 Percussion
- AMUS 2262 Percussion
- AMUS 2281 Harpsichord
- AMUS 2341 Violin
- AMUS 2342 Violin
- AMUS 2351 Viola
- AMUS 2352 Viola
- AMUS 2361 Cello
- AMUS 2362 Cello
- AMUS 2371 Double Bass
- AMUS 2372 Double Bass
- AMUS 2381 Guitar
- AMUS 2382 Guitar
- AMUS 2401 Flute
- AMUS 2402 Flute
- AMUS 2421 Oboe
- AMUS 2422 Oboe
- AMUS 2441 Clarinet

- AMUS 2442 Clarinet
- AMUS 2461 Saxophone
- AMUS 2462 Saxophone
- AMUS 2481 Bassoon
- AMUS 2482 Bassoon
- AMUS 2501 French Horn
- AMUS 2502 French Horn
- AMUS 2521 Trumpet
- AMUS 2522 Trumpet
- AMUS 2541 Trombone
- AMUS 2542 Trombone
- AMUS 2561 Euphonium
- AMUS 2562 Euphonium
- AMUS 2581 Tuba
- AMUS 2582 Tuba
- AMUS 2601 Conducting
- AMUS 2691 Composition
- AMUS 3201 Voice
- AMUS 3202 Voice
- AMUS 3221 Piano
- AMUS 3222 Piano
- AMUS 3242 Organ
- AMUS 3261 Percussion
- AMUS 3262 Percussion
- AMUS 3281 Harpsichord
- AMUS 3341 Violin
- AMUS 3342 Violin
- AMUS 3351 Viola
- AMUS 3352 Viola
- AMUS 3361 Cello
- AMUS 3362 Cello
- AMUS 3371 Double Bass
- AMUS 3372 Double Bass
- AMUS 3381 Guitar
- AMUS 3382 Guitar
- AMUS 3401 Flute
- AMUS 3402 Flute
- AMUS 3421 Oboe
- AMUS 3421 Oboe
- AMUS 3422 Oboe
- AMUS 3441 Clarinet
- AMUS 3442 Clarinet
- AMUS 3461 Saxophone
- AMUS 3462 Saxophone
- AMUS 3481 Bassoon
- AMUS 3482 Bassoon

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- AMUS 3501 French Horn
- AMUS 3502 French Horn
- AMUS 3521 Trumpet
- AMUS 3522 Trumpet
- AMUS 3541 Trombone
- AMUS 3542 Trombone
- AMUS 3561 Euphonium
- AMUS 3562 Euphonium
- AMUS 3581 Tuba
- AMUS 3582 Tuba
- AMUS 3601 Conducting
- AMUS 3601 Conducting
- AMUS 3691 Composition
- AMUS 3862 Junior Recital Performance
- AMUS 4201 Voice
- AMUS 4202 Voice
- AMUS 4221 Piano
- AMUS 4222 Piano
- AMUS 4242 Organ
- AMUS 4261 Percussion
- AMUS 4262 Percussion
- AMUS 4281 Harpsichord
- AMUS 4341 Violin
- AMUS 4342 Violin
- AMUS 4371 Double Bass
- AMUS 4372 Double Bass
- AMUS 4381 Guitar
- AMUS 4382 Guitar
- AMUS 4401 Flute
- AMUS 4402 Flute
- AMUS 4441 Clarinet
- AMUS 4442 Clarinet
- AMUS 4461 Saxophone
- AMUS 4462 Saxophone
- AMUS 4501 French Horn
- AMUS 4521 Trumpet
- AMUS 4522 Trumpet
- AMUS 4541 Trombone
- AMUS 4542 Trombone
- AMUS 4561 Euphonium
- AMUS 4581 Tuba
- AMUS 4582 Tuba
- AMUS 4961 Recital Education, <u>B.M.A.</u> or B.A.
- AMUS 4962 Senior Recital Performance

## Music, B.M.A. – Effective Fall 2024

The Bachelor of Musical Arts degree focuses on preparing students for professional careers in music, music in combination with an outside field such as business, media, or entrepreneurship, and as private teachers. Its interdisciplinary emphasis will be tailored to each student individually depending on their area(s) of outside interest. Students graduating with this degree are well-prepared to enter various graduate programs in and out of the field of music.

## **Primary Performance Areas:**

Brass, Percussion, Woodwinds, Guitar, Voice, Keyboard, and Strings.

#### General

Academic Foundations and Core Curriculum — 42 semester hours

## **Core Curriculum Specifics**

#### **Creative Arts:**

MUSC 2733 — Introduction to Western and World Music

3(3-0)

(Formerly 3733)

Prerequisite(s): Sight-Singing and Ear-Training I (MUSC 2621) This course encourages familiarity with music in its numerous purposes in a variety of soundscapes. The cultural, historical, and functional roles of music as it relates to memory, migration, dance, politics, identity, the global marketplace, and ritual will be explored. Understanding the creative and performance aspects of music making in diverse cultures will also be investigated.

## Major in Music

# Major Area and Supportive Courses in Music - 60 semester hours

MUSC 1000	Recital Attendance (x 8)	0 semester hours
MUSC 1601	Sight-Singing & Ear-Training I	1 semester hour
MUSC 1603	Theory I	3 semester hours
MUSC 2621	Sight-Singing & Ear-Training II	1 semester hour
MUSC 2623	Theory II	3 semester hours
MUSC 3603	Theory III	3 semester hours
MUSC 3613	Theory IV	3 semester hours
MUSC 3632	Analysis of Musical Form	2 semester hours
MUSC 2733	Intro to Western and World Music	3 semester
hours		
MUSC 3743	Music History II	3 semester hours
MUSC 3753	Music History III	3 semester hours
MUSC 4843	Basic Conducting	3 semester hours
MUSC 3893	Music Technology	3 semester hours

## **Applied Music - Primary - 8 hours**

(2 semesters at 1\_\_1-level; 2 semesters at 2\_\_1-level; 2 semesters at 3\_\_1-level; 2 semesters at 4\_\_1-level) (See course listing in the Music Department.)

AMUS 1xx1	Primary Performing Area (x 2)	2 semester hours
AMUS 2xx1	Primary Performing Area (x 2)	2 semester hours
AMUS 3xx1	Primary Performing Area	2 semester hours
AMUS 4xx1	Primary Performing Area	1 semester hour
AMUS 4961	Senior Recital	1 semester hour

## **Major Ensemble - 8 hours**

MUSC: Major Ensemble (2 semesters at 1000-level; 2 semesters at 2000-level; 2 semesters at 3000-level; 2 semesters at 4000-level) (See course listing in the Music Department)

MUSC 1xx1	Major Ensemble (x 2)	2 semester hours
MUSC 2xx1	Major Ensemble (x 2)	2 semester hours
MUSC 3xx1	Major Ensemble (x 2)	2 semester hours
MUSC 4xx1	Major Ensemble (x 2)	2 semester hours
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Advanced Electives in Music\* 13 semester hours

<u>MUSC/AMUS Advanced Electives in Music\*</u>
13 semester hours

42 semester hours

## <u>Piano Proficiency — 0-4 hours</u>

0-4 semester hours

(Sufficient hours to pass proficiency examination):

- MUSC 1111 Piano Class 1
- MUSC 1121 Piano Class 2
- AMUS 1231 Piano Proficiency

## **Outside Studies as Developed for and by the Student**

18 semester hours

\*39 credits must be upper level (3000-4000 course numbers between all required music courses, advanced music electives, and outside studies as developed for and by the student.

## Course Descriptions

MUSC 1000 Recital Attendance (x 8)

0 semester hours (8 semesters)

Recital Attendance Requirements

Each student will be required to enroll in Recital Attendance (MUSC 1000) until eight semesters have been completed. This course is required for graduation but will carry no semester hours-credit toward a degree. The number of required semesters of Recital Attendance for transfer students will be determined by the Music Department Chair upon the student's entrance into the music program.

Grading will be by pass/fail. Attending a specified number of recitals will be required each semester for a passing grade. Failure to attend the requisite number of recitals will result in a failing grade for the semester.

Music performance majors must pass a minimum of eight semesters, and students with teacher certification must pass seven semesters. Students will not be cleared for graduation until these requirements are met.

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MUSC 1601 Sight-Singing & Ear-Training I
(TCCNS = MUSI 1116)
1(1-1)
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1 semester hour

Prerequisite: Basic Music (MUSC 1503) or consent of instructor.

Singing in treble and bass clefs with introduction to alto clef, major, and minor modes. Recognition of intervals and triads and melodic dictation. Enrollment limited to students who are enrolled in or have completed Theory I (MUSC 1603).

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MUSC 1603 Theory I
(TCCNS = MUSI 1311)
3(3-0)
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3 semester hours

Prerequisite(s): Basic Music (MUSC 1503) or consent of instructor

Part writing of figured bass exercises and melody harmonization using triads. Composing on a small scale will be introduced. Sight-Singing & Ear-Training I (MUSC 1601) should be taken concurrently.

1 semester hour

Prerequisite(s): Sight-Singing & Ear-Training I (MUSC 1601) with a minimum grade of C. Co-requisite(s): MUSC 2623

A continuation of Sight-Singing & Ear-Training I (MUSC 1601). Enrollment limited to students who are enrolled in or have completed Theory II (MUSC 2623).

MUSC 2623 Theory II

3 semester hours

(TCCNS = MUSI 1312)3(3-0)

(formerly MUSC 1613)

Prerequisite(s): Theory I (MUSC 1603) with a minimum grade of C. Corequisite(s): Sight-Singing & Ear-Training II (MUSC 2621).

A continuation of Theory I (MUSC 1603). Sight-singing & Ear-Training II (MUSC 2621) should be taken concurrently.

MUSC 3603 Theory III

3 semester hours

3(3-1)

Prerequisite(s): Theory II (MUSC 2623) with a minimum grade of C.

Sight-singing more difficult melodies. Dictation of more advanced melodies. Introduction of two-part and four-part dictation. Part-writing of figured basses and melodies using altered chords, modulations, 9th, 11th, and 13th chords. Students will also have the opportunity to freely compose several short works in various styles using some of the more advanced chords as they are studied. Composing in various styles involving advanced chords will be included.

MUSC 3613 Theory IV 3(3-1)

3 semester hours

(Formerly MUSC 2613)

Prerequisite(s): Theory III (MUSC 3603) with a minimum grade of C.

Sight-singing and dictation of more difficult melodies. Introduction of two-part and four-part dictation. Voice leading figured basses and melodies using altered chords, modulations, 9th, 11th, and 13th chords and augmented sixth chords. Composing and improvising involving advanced chords are included.

MUSC 3632 Analysis of Musical Form 2(2-0)

2 semester hours

Prerequisite(s): Theory III (MUSC 3603) with a minimum grade of C.

Analysis of musical structure including simple binary and ternary forms, the rondo and sonata-allegro forms, and contrapuntal applications.

MUSC 2733 Intro to Western and World Music 3(3-0)

3 semester hours

(Formerly 3733)

Prerequisite(s): Sight-Singing and Ear-Training I (MUSC 2621) This course encourages familiarity with music in its numerous purposes in a variety of soundscapes. The cultural, historical, and functional roles of music as it relates to memory, migration, dance, politics, identity, the global marketplace, and ritual will be explored. Understanding the creative and performance aspects of music making in diverse cultures will also be investigated.

Core Code: 050N - Creative Arts

MUSC 3743 Western and World Music II 3(3-0)

3 semester hours

Prerequisite(s): Sight-Singing & Ear-Training II (MUSC 2621), Theory II (MUSC 2623), and Intro to Western and World Music (MUSC 2733), all with minimum grades of C.

A study of the development of classical music in the western European tradition from the 17th century into the late 19th century. Music of selected indigenous cultures will be included. Recorded musical scores will illustrate stylistic development of representative composers in each period and give comparisons between western classical music and that of an aural tradition.

MUSC 3753 Western and World Music III 3(3-0)

3 semester hours

Prerequisite(s): Sight-Singing & Ear-Training II (MUSC 2621) and Theory II (MUSC 2623) with minimum grades of C.

A study of the development of classical music in the western European tradition from the 17th century into the late 19th century into the 21st century. Music of selected indigenous cultures will be included. Recorded musical scores will illustrate stylistic development of representative composers in each period and give comparisons between western classical music and that of an aural tradition.

MUSC 4843 Basic Conducting 3(3-0)

3 semester hours

Prerequisite(s): Must be a Junior, Senior, or Second Baccalaureate student, and a music major or minor. Sight-Singing & Ear-Training II (MUSC 2621) and Theory II (MUSC 2623) with minimum grades of C.

Basic Conducting focuses on developing verbal and non-verbal techniques on the conductor's podium. This course introduces basic patterns, styles, exercises, and score study of both choral and instrumental ensemble repertoire. This course is for music majors and minors only.

MUSC 3893 Music Technology 3(3-0)

3 semester hours

(formerly 4893)

A survey including advances in music technology, digital synthesis, sequencing, MIDI, desk-top music publishing, basic music acoustics, music applications of the Internet, recording, microphones, and sound systems. May be repeated for credit.

Adjournment:

There being no other business, the meeting was adjourned at 2:26 p.m.

Respectfully submitted, Melissa Boerma Assistant to the Provost