**IRB Checklist**

Before submitting your IRB application to your college representative, please be sure that you have completed and attached the following to your application:

* IRB Checklist (this form)
* Completed application
* Department signatures (researcher, department chair, dean)
* Consent form (if applicable)
* Survey(s) or interview questions (if applicable)
* Solicitation materials (if applicable)
* Training certificates for all researchers (faculty within last three years, students within one year)