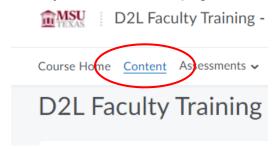
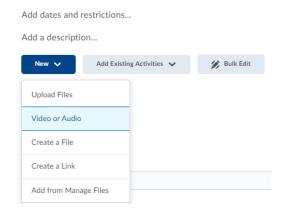
Access the Audio-Video Editor in the Classic Content Experience:

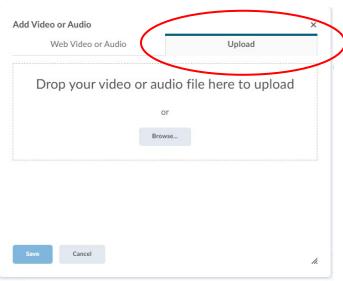
1. From your course homepage, click on Content.



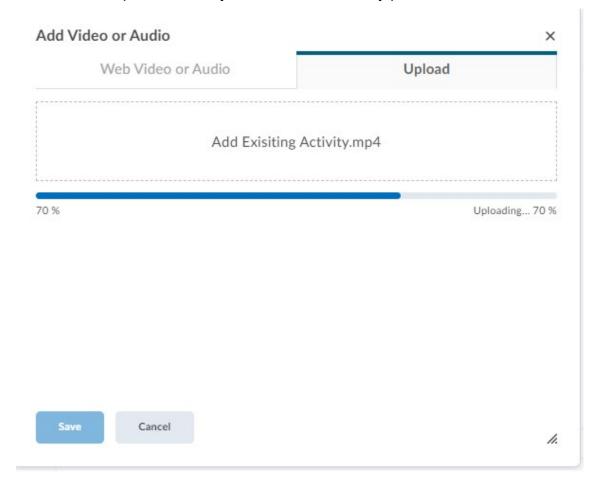
2. Navigate to the module of your choice. Click New and select Video or Audio.



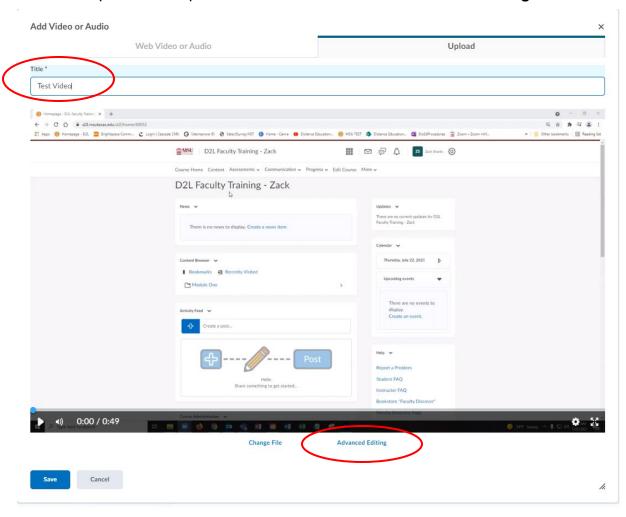
3. In the **Add Video or Audio** window, select the **Upload** tab. **Browse** for your file, or drag your video file into the upload space.



4. The upload process begins **Note:** The transcoding process starts when the file reaches 70% upload and may result in a momentary pause.

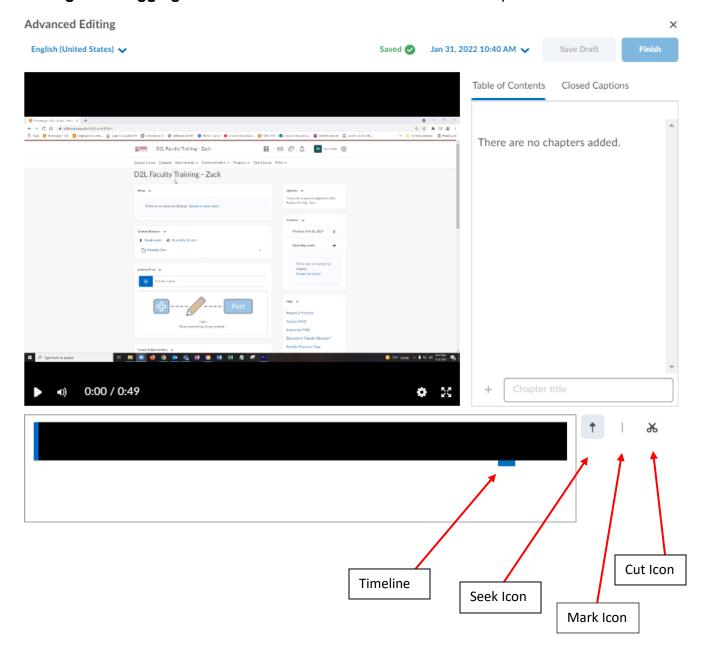


5. When the upload is complete enter a title and select Advanced Editing.



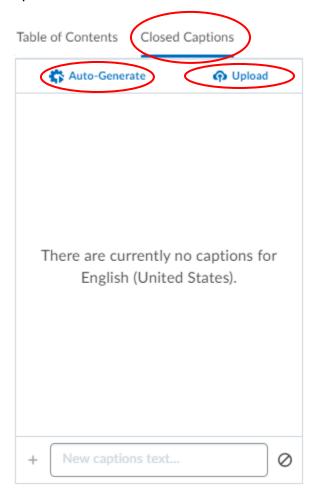
Edit Timelines

Use the **Seek (arrow)**, **Mark (line)**, and **Cut (scissor)** icons to make cuts from the timeline of the original upload/recording. It is also possible to expand the timeline by **clicking and dragging on the timeline** to make edits that are more precise.



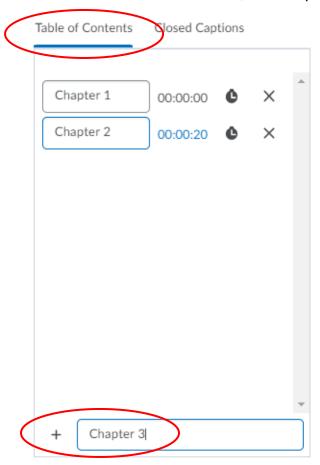
Add Captions

On the **Closed Captions** tab, use the **Auto-Generate** or **Upload** options to add captions.



Add Chapters

On the **Table of Contents** tab, add chapter titles and set their locations.



Access previous versions

After changes have been saved, the **date indicator** allows users to open a menu and select from previous versions.

