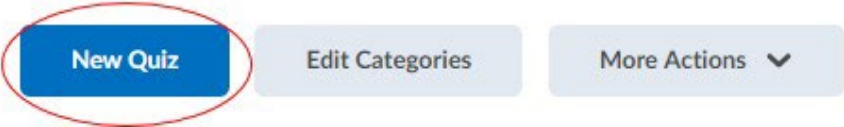
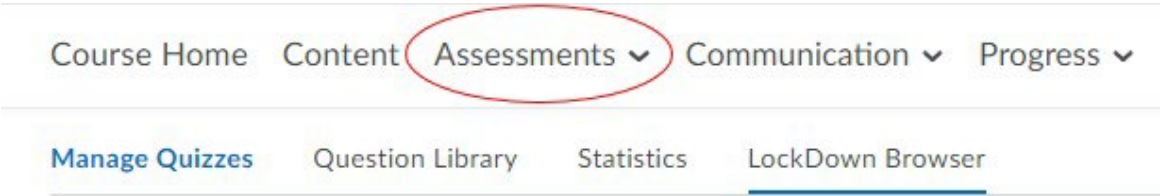




# Randomize a Test using a Question Pool

This method is a recommended best practice for maintaining test integrity. If you have 100 questions that you can use for a test, it is possible to use this function to pull 25 random questions from it in order for your students to get different tests.

- 1. Navigate to the Quiz tool via Assessments -> Tests.
- 2. Create New Quiz or select and existing quiz to edit. You must have existing questions in the Question Library for this process.



- 3. Give the quiz a name if it doesn't have one and Create New.

Quiz Title \*

Untitled

Grade Out Of

1 point

Not in Grade Book

Due Date

M/D/YYYY

Description

Questions

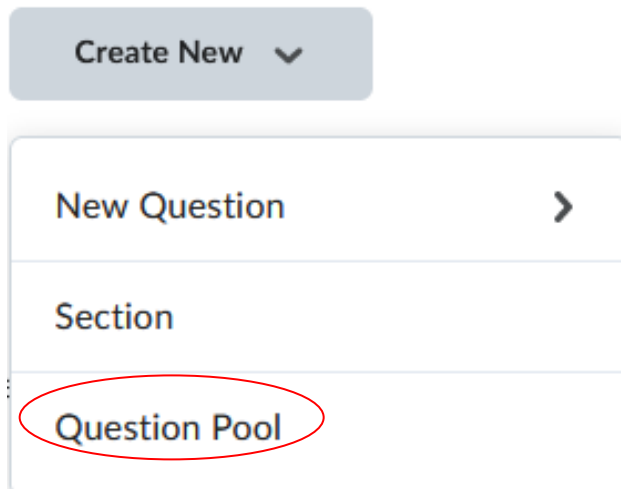
Preview

Add Existing

Create New

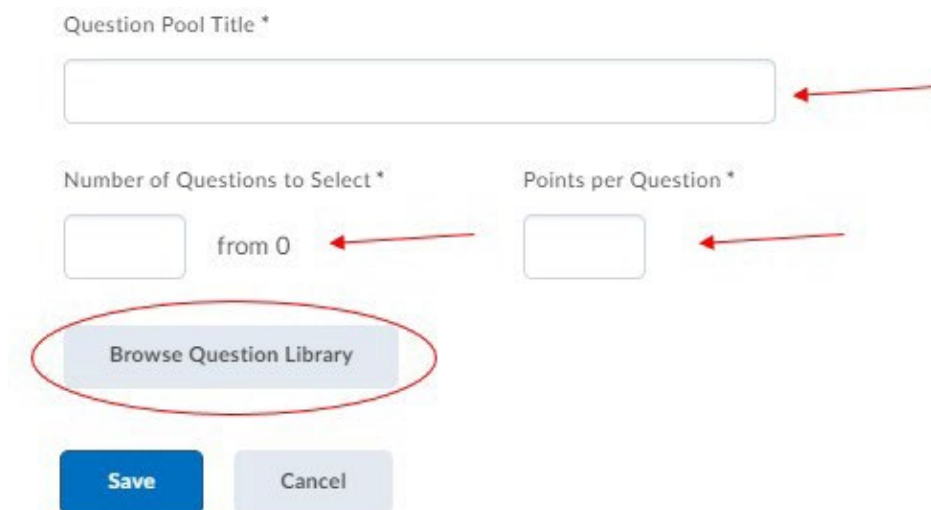
Total Points 1

4. Click Question pool.



The image shows a 'Create New' button with a dropdown arrow. The dropdown menu is open, displaying three options: 'New Question' with a right-pointing arrow, 'Section', and 'Question Pool'. The 'Question Pool' option is circled in red.

5. Enter the Question Pool Title, tell it how many questions it should select, and indicate how many points each question should be worth. Then, click Browse Question Library.



The image shows a form for creating a question pool. It includes a text input field for 'Question Pool Title \*', a numeric input field for 'Number of Questions to Select \*' (with 'from 0' text next to it), and another numeric input field for 'Points per Question \*'. Red arrows point to each of these three input fields. Below these fields is a 'Browse Question Library' button, which is circled in red. At the bottom of the form are 'Save' and 'Cancel' buttons.

6. You can select individual questions or sections of questions. If there are already questions in the library, you can select those. If you'd like to select from a prior test, you can change the "Source" in the menu bar to pull those questions. Select the desired questions and click Add.

Browse Question Library X

Search question text... Source: Module 2 Assessment: Building Content Filter Sort: None

☒ 5 questions selected

<input checked="" type="checkbox"/>	Sub-modules will NOT show up in the table of contents until you click on the module housing it.	True or False	1 point	
<input checked="" type="checkbox"/>	The Modules and Topics should not be organized by a unit of time, such as a week.	True or False	1 point	
<input checked="" type="checkbox"/>	The upload limit size is:	Multiple Choice	1 point	
<input checked="" type="checkbox"/>	Which of the following is NOT true of the Add Video or Audio Function:	Multiple Choice	1 point	
<input checked="" type="checkbox"/>	To add a Video, Image, or Link with text I should use the:	Multiple Choice	1 point	

Note: you can preview the question at the far right of the menu by clicking on the magnifying glass.

7. Review the questions and click Save.

[Back to Test](#)

Question Pool Title \*

Test Questions

Number of Questions to Select \* Points per Question \*

3 from 5 1

[Browse Question Library](#)

Sub-modules will NOT show up in the table of contents until you click on th...	X
True or False • Also in Module 2 Assessment: Building Content	
The Modules and Topics should not be organized by a unit of time, such as a...	X
True or False • Also in Module 2 Assessment: Building Content	
The upload limit size is:	X
Multiple Choice • Also in Module 2 Assessment: Building Content	
Which of the following is NOT true of the Add Video or Audio Function:	X
Multiple Choice • Also in Module 2 Assessment: Building Content	
To add a Video, Image, or Link with text I should use the:	X
Multiple Choice • Also in Module 2 Assessment: Building Content	

Randomly selecting 3 questions from 5

Which of the following is NOT true of the Add Video or Audio Function:

- ☐ URL and Embed Codes can be used from a site like YouTube.
- ☐ It will provide a place to add additional text.
- ☐ It will not provide captioning.
- ☐ It is the quickest method to add a video.


The Modules and Topics should not be organized by a unit of time, such as a week.

- ☐ true
- ☐ false

To add a Video, Image, or Link with text I should use the:

- ☐ Add and Existing Activity function.
- ☐ Upload a File function.

Questions

 Preview

Add Existing ▾

Create New ▾

Total Points 5

☐ Select All

Add ▾

Move To ▾

More Actions ▾

☐ 1 - 5 Example Pool

5 points

Question Pool • Selecting 5 questions from 10, worth 1 point each

8. This will take you back to the quiz. If you are done adding questions, check your quiz settings.

9. When you have completed adding the desired settings, click Save and Close.

Watch the video [here](#) to see the setup in action:

**Note:** When this method is used, the Questions are saved in the Question Library which can be copied into future courses.

