From the MSUTexas.edu website, scroll down to Featured Items

-Select Paying For College



Click on MSU Aid Verification

Choose 2023-2024 school year

MSU Aid Verification

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VERIFICATION

The verification process is only for students who have been notified by the Financial Aid Office that they must complete verification forms, upload a tax return transcript, submit an appeal, or provide other documentation.

MSU AID VERIFICATION

- Verification is a process through which the Department of Student Financial Aid verifies the information you
 reported on your FAFSA. Federal regulations require all institutions to perform verification on a percentage
 of applicants who file for financial aid. Applicants are randomly selected for verification. If you are chosen for
 verification, you will be notified of the required documents through the email account you provided on the
 FAFSA as well as your MSU student email.
- If you are selected for verification, you will be required to submit documentation. You will need to go
 to WebWorld to see what may be needed. You will have links for sites to submit requested documents.
- Any discrepancies found by our department must be corrected and your financial aid eligibility may be
 affected. This process can delay your aid, so please respond immediately to any requests from our
 department. The verification process normally takes up to 2-4 weeks from the receipt of the final document.
 Should you fail to submit all required documentation, financial aid will not be awarded and/or disbursed. If
 funds were disbursed prior to your selection for verification, they may be cancelled until your file is
 complete.

Click on the MSU Aid Verification link. This will take you to the sign on page to enter your <u>MSU</u> <u>username and password</u>.

- Click on the link for required documents and select <u>MSU Aid Verification to log in to your account using</u> your MSU Portal Username and Password (*NOTE: New students receive a Welcome Email from MSU IT* Department upon acceptance with their Portal Login information. If you need assistance visit -<u>Helpdesk</u> Portal Login Help, or please contact the Financial Aid Office at 940-397-4214 or email us at financialaid@msutexas.edu.
- If this is the first time to login, you will need to "**REGISTER** "your information first. After the first initial login, you will not be required to register again.
- **NOTE:** You will upload any requested documents within the MSU Aid Verification system. Please contact us if you are unable to upload your documents.

Download instructions for MSU Aid Verification

ADDITIONAL DOCUMENTATION

Students may be required to submit additional documentation even though they have not been selected for Verification. These documents may relate to citizenship status, SAP suspension status, and/or Admissions status. If requested in **Webworld**, please submit the additional documentation immediately to the financial aid office so your processing will not be delayed.

If this is your FIRST time, you will see this page. Please fill in the information below.

Register Account	
This page will automatically close and log you out in 01:51 Require	3
Confirm Student Information	
Information provided in the fields below must match information provided on the Free Application for Federal Student Aid (FAFSA). Please ensure all four pieces of information match to what you provide on the FAFSA. If you have not submitted a FAFSA to your school, please ensure that the information below matches the information your school has on file.	
• First Name	
	J
You must enter your first name.	
• Last Name	
	J
You must enter your last name.	
* Date of Birth	
month/day/year	
* Social security number	
Preferred Email)
	J
You must provide an email.	
* Confirm Email	
• The confirmation email address you entered does not match the original email address.	-

If you enter your cell phone number, you will receive text messages for any updates. Once complete, click on "Register Account". You will only need to fill this information out once.

Phone Number Provide a phone number to subscribe to mobile phone tex undates	ct messages for account
(Standard text message charges apply)	
()	
	Register Account
By using the site, you agree to the <u>Terms of Use</u> .	

Version 22 23 7802

Once you have registered your account, you will sign in with your MSU username and password. Once logged in you will be taken to the below dashboard. <u>Please click on the pending verification tile.</u>

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Ê	Needs Action	student - Release Note SF <u>View the release notes here</u>	20
✓	Completed Actions		24.
Ľ	My Docs	Needs Action	
-	Activity	2023-2024 Verification	
	Contact Us	1 Status. Conecung Documents Task Left ● Needs Action	
		Submitted O	